



Going Going Gone

Seasonal Consignment Sales

Consignor Success Kit

Our children grow so quickly, but their clothes and toys often have a lot more life left in them! Consigning is one way to earn money back on new and nearly new clothing, toys, furniture and more!

1. Register as a New Consignor.

http://www.mysalemanager.net/reg_start.aspx?partnercode=GONE&type=new

2. Sign up for a Drop Off Appointment.

http://www.mysalemanager.net/reg_start.aspx?partnercode=GONE

3. Schedule a time to Volunteer & get a pass to our exclusive VIP Preview Sale.

http://www.mysalemanager.net/wrk_start.aspx?partnercode=GONE

4. Log-in here to your Consignor home portal.

http://www.mysalemanager.net/hom_start.aspx?partnercode=GONE enter your items to sell & print off your tags!

Gathering Items to Sell:

Minimum # of Items to Sell: 10

Maximum # of Items to Sell: unlimited but be selective and bring your best items for top dollar! We will accept up to 30 items total in sizes Newborn to 12 months.

There is no item limit on clothes over 18 months (e.g. size 24 months and up).

We limit shoes to 15 pair per consignor unless you receive prior approval by emailing Lisa Brown at Info@GoingGoingGoneLL.com. Please remember the no-scuff rule for shoes.

What We Are Accepting:

- **Holiday Wear** - including Thanksgiving, Christmas, New Year's & Valentine's Day, Easter, First Communion, Flower Girl/Boy clothing
- **Children's & Teen Clothing** (Newborn through Teen) including school uniforms, outerwear, play clothes, dress outfits, ties, hats, raincoats, Sunday clothes, belts, dresses, suits, etc.
- **Children & Teen Shoes** (new or "like new" condition, limit 15 pairs per Consignor)
- **Books** (must be in Excellent/Very Good Condition with no extra writing/highlighting). Books sell well in lots.
- **Children's & Baby Toys** - including games (board/computer/video in Excellent Condition), Puzzles (sell best in groups of 2-3 or more), Dolls, Electronic Toys (must have working batteries & be fully functional), Pull Toys, Trucks, Action Figures, Lego Tables, Rattles (sell best in groups of 3 or more), Activity Toys

- **Children/Teen Equipment** (must be very clean & fully functional unless prior approval is granted) such as big plastic toys, sports equipment, yard toys, slides, sandboxes, wagons, riding toys, bicycles, scooters, keyboards, ping pong tables, air hockey
- **Dancewear** including dance costumes, dance shoes & dance bags
- **Nursery and Baby Items** (in excellent condition) including cribs (no drop down side cribs accepted), changing tables, bassinets, cradles, gliders, rockers, ottomans, baby monitors, baby bottles (new in unopened package only), diaper bags, lunchboxes, cups, other feeding accessories, humidifiers, bathtubs, gates, bedrails, playpens
- **Baby Equipment** including Exersaucers, walkers, strollers, bouncers, swings, car seats (must be marked less than 5 yrs old), booster seats, high chairs, backpacks, Snugglies, baby backpacks
- **Infant/Children's Linens & Bedding** (no stains, sets preferable) including sheets for bassinets, cradles, cribs, youth beds, twin beds, current style comforter sets, changing pads, head supports
- **Maternity Clothes** (in Excellent condition) Pregnancy books, most Nursing items & Parenting books
- **Children's Décor & Furniture (must be fully assembled & in Excellent Condition – please note: large furniture must be picked up at the end of the sale if unsold)** such as pictures, lamps, desks, frames, mobiles, wall hangings, children's furniture, dressers, youth beds, bunk beds, toy boxes, night lights
- **Children's/Teens music and game CDs/DVDs - GameBoy, Nintendo, PlayStation, Wii games** (must be in perfect working condition), board games of all kinds with all pieces included
- **Therapy Toys** for OT, PT and Speech Needs
- **Sports Equipment** including college and professional team clothing and items, basketball, baseball, football, soccer clothing and shoes (must be in Excellent Condition)

What We Are Not Accepting:

- Car Seats more than 5 years old
- Cribs with Drop Down Sides that have been recalled
- Baby or Receiving Blankets unless in New condition
- Unassembled Items (consignors must assemble their items at or prior to Drop Off). Also include what the item is retailing for if you want to sell it fast! Buyers love to see the discount you are offering!
- Breast Pumps
- Underwear (unless New-in-Package)
- Clothing with any stains, tears, missing buttons/snaps
- Used Blankets (exception: hand-made quilts)
- Shoes with scuffs
- Clothing with odors
- Used bottles/nipples/pacifiers
- Diaper pails, potty seats (unless NEW)
- Games without all the pieces
- Stuffed animals (unless they walk or talk or are collectible). No Beanie Babies please.
- Promotional toys (e.g. Happy Meal type toys)
- Blow Up toys (unless NEW)

- Adult Clothing of any kind except Maternity
- Jewelry (exception Hair bows and hair bands)
- R-rated movies or video games
- VHS or Cassette tapes (they don't sell well)
- Any item that has been recalled www.recalls.gov

Top Consignor Success Tips

- All clothes must be clean, odor-free & in style with no missing snaps/buttons or holes! If you want top dollar on your items, steam or press them. Snap all snaps and button all buttons! These items stand out and consistently receive the best prices!
- All clothes need to be on wire hangers (**exception: infant/toddler clothes that are on their original plastic hangers can stay on these original hangers**). If the hanger is too large for the item (e.g. infant outfit) bend the hangers down so the clothes won't be stretched.
- **All toys and equipment must be in perfect working order with batteries (if applicable) and fully assembled!**
- Manuals will help sell your item much faster and for a higher price! Most can be downloaded for free from the internet and you could include the link to the download on an index card attached to your item! If you do this and your item is in great condition, you are almost guaranteed a quick sale!
- Use our state-of-the-art consignment software to get your items ready to be sold quickly and easily! You'll be asked for a size, a description, a category and a price for each item. Simply enter this information then print out the bar-coded tag on heavy white or light-colored 65# cardstock paper and pin the tag to the front of your item on the right-hand side.
- Put all clothes on hangers with the hook facing to the left so the hanger looks like a question mark.
- Use XL Ziploc bags for large items. All clothing with the exception of packages of onesie and infant sleepers sells best if hung not placed in a baggie. Shoes should be zip tied with the tag attached through the zip tie loop. Shoes don't sell well when they are placed in bags. No handwritten tags or changes in handwriting on the tags will be accepted. Only bar-coded tags will be used in our Sale.
- This makes Check Out so much faster and easier for our shoppers and allows us to print your statements and checks quickly and accurately! Also, by not accepting any handwritten changes, you can be assured that the price you want is the price your item will be sold for. This is an additional security measure for our consignors.
- Bring your items to your scheduled Drop Off Appointment with a copy of your Inventory. This is for your use so you can be sure you are bringing all the items you intend to bring to the sale. Separate your items by gender and size. Use rubber bands wrapped around the top of the hanger groups to separate clothes into size categories to make your Drop Off Appointment go smoothly.
- Remember: The only way for you to make money is to get your items from the rack to the register! Price items to sell before the 50% Discount because most purchases are made prior to the Half Price Sale. The Half Price Sale runs the last day of the Sale and you, as the consignor, decide if your items will be ½ price or not. You will make this choice as you are tagging your items.
- Most items sell between 25-40% of their retail price. However, items such as Little Tikes and double strollers often sell for up to 2/3 of their original cost. Do a little research on sites such

as www.littlestikes.com, www.fisher-price.com and www.toysrus.com to make the best pricing decisions.

- Put the tag in clear view so the shopper can easily see it! All tags should be secure enough to **withstand rigorous shopping!** This means no copy paper tags. Cardstock tags only! Use plastic tape to hold tags on non-clothing items, but remember not to tape over the bar-codes or they will not scan at Check Out. Many consignors also put their initials and consignor # on the bottom of large toys/equipment in case the tag comes off while the buyer is bringing it to the Check Out.
- On items with multiple pieces, price only the 1st and largest item and clearly mark the number of pieces included (for example: 1 of 3, 2 of 3, & 3 of 3, etc.) so the shopper gets all the pieces included with your item. Whenever possible, put the additional accessories in Ziploc bags. Don't forget the Instructions if you have them! Shoppers are 50% more likely to buy your item if the Instructions are included!

Consignor Drop Off Procedures

- Allow 30 - 45 minutes (or more, depending on how many items you are bringing to sell) for your Drop Off Appointment. All Drop Off Appointments are scheduled online. Peoria Drop Off Appointments will be several days before the sale begins. Double-check where you have chosen to Drop Off your items.
- Bring an **Inventory Sheet** with the items you'll be selling (Log-In the Consignor Portal using your Consignor ID and password to print your Inventory Sheet once you are finished tagging your items).
- Separate your clothing items by gender and size.
- **All items must be 100% prepared prior to Drop Off.** For example, if your tags aren't pinned on yet, we will ask you to attach them before getting into the Drop Off line. If your clothing items aren't all on hangers, we will ask you to return to the Drop Off area once they are. All toys need to be cleaned prior to your Drop Off Appointment. If Consignors come to Drop Off not fully prepared, our system gets backed up and everyone suffers.
- We will inspect your items while you wait and return any items that won't be sold at our Sale back to you immediately. Remember we only take the items that meet our high quality standards. We will most likely return a few of your items to you. Please don't feel singled-out or offended. We often find an item or two that you missed that was torn/faded/out of season/out of style/defective in some way.
- Double-check your tags to be sure they are securely attaching and ready for heavy shopping traffic!

Unsold Item Pick Up Procedures

- All Consignors must pick up any unsold items **that are not being donated to charity** during the Pick Up Time specified in the Sale Timeline.
- All Consignors will need to **show proof of identity** and know their Consignor # at Pick Up. If another person will be picking up your items for you, we need to know this in advance when possible. We will have a form at Drop Off for you to fill out and it will include any alternates such as spouses, older children, or friends that can pick up your unsold items on your behalf. If your designated alternate doesn't pick up your items by the final Pick Up Time, your items will be donated as outlined above.

- Alternates will be required to show proof of identity. Your designated alternate will also need to know your Consignor #.
- Consignors are responsible for gathering their unsold items that are not being donated. We suggest that you print an Inventory of Unsold Items and bring it with you to help facilitate this process.

Our charities will be on site at the end of the Pick Up Time to accept all the donations.

Please Note: Any items left at the Sale after the Pick Up Time will become property of Going Going Gone. Because we have a lease agreement with our Sale Locations, we need to fulfill our Load Out Deadline. For this reason, we do not have the time to reschedule Pick Ups or take items to another location. Thank you in advance for your understanding.

We are **honored** you have chosen to consign with us! We will do everything in our power to make this a fun and profitable adventure for you. Call or email anytime for prompt answers to any questions. We are here to help!

Sincerely,
Lisa Brown and the Going Going Gone gang ☺